

## Assistant Director, Center for Archaeological Research

The College of Humanities and Public Affairs at Missouri State University (Springfield, Missouri) invites applications for the Assistant Director of the Center for Archaeological Research to begin August 1, 2020. Duties of the position include assisting the Director in providing leadership and direction, fiscal management, and supervision of the activities of the Center for Archaeological Research. The successful candidate must have established leadership skills, work well with others in a team environment, and be able to negotiate multiple concurrent archaeological projects involving all phases of fieldwork. The Assistant Director will assist the Director in obtaining contracts and grants for the Center and in directing staff to complete the work associated with those contracts and grants, including designing and directing research, supervising analyses, producing reports and other deliverables, and arranging for permanent curation of any associated collections. The Assistant Director will contribute to efforts in advancing the research and public education missions of the Center for Archaeological Research in concert with the College of Humanities and Public Affairs. A willingness and ability to offer opportunities for students to engage in research projects and fieldwork is important. The applicant must meet the minimum qualifications specified in *Secretary of the Interior's Standards and Guidelines for Archaeology and Historic Preservation* (36 CFR Part 61), including a minimum MA/MS degree in anthropology, history, or related field, with at least 3 years of full-time experience managing and directing cultural resources investigations. Preference will be given to those with a background in prehistoric archaeology, particularly in midcontinental North America. The university is committed to building a culturally diverse educational environment; the ability to develop knowledge of, respect for, and skills to engage with those of other cultures or backgrounds is required.

Apply at <https://jobs.missouristate.edu/postings/>, attaching a letter of application identifying experiences and qualifications pertinent to the position and a curriculum vitae. Applicants may later be asked for transcripts, letters of reference, and other materials. Review of applications will begin on June 11, 2021 and continue until the position is filled. Employment will require a criminal background check at university expense.

Missouri State University is an Equal Opportunity/Affirmative Action/Minority/Female/Veterans/Disability Employer and Institution.

For more information, contact: Dr. Neal Lopinot, [neallopinot@missouristate.edu](mailto:neallopinot@missouristate.edu)