Tower Engineering Professionals is seeking a full-time **Qualified Cultural Resources Professional** in our Raleigh, NC headquarters.  Tower Engineering Professionals offers a comprehensive benefits package including medical and dental insurance, paid vacation and holidays, 401k with company match, and a relaxed, fun environment.

The Qualified Cultural Resources Professional will manage cultural resource projects from start to finish and be able to complete those projects independently.

**Minimum Qualifications**

* Secretary of the Interior Qualified archaeologist
* Master’s degree in anthropology with an emphasis in archaeology
* 5+ years experience conducting Phase I and Phase II archaeological surveys (or “Class III” surveys)
* Valid driver’s license and ability to perform field work

**Knowledge, Skills and Abilities**

* Ability to complete complicated cultural resource projects without supervision and/or assistance from others
* Working knowledge of Section 106 of the National Historic Preservation Act and NAGPRA
* Working knowledge of the FCC's Nationwide Programmatic Agreements (NPA and Collo NPA)
* Experience with applying National Register criteria to a variety of cultural resources including above-ground resources
* Ability to conduct complex analysis/curation of cultural resources
* Experience cooperating and coordinating with State Historic Preservation Offices (SHPOs) and Native American tribes
* Excellent computer skills in Microsoft Suite and ArcGIS
* Excellent written and verbal communication skills
* Ability to work independently and with a team
* Ability to work outdoors in varying weather conditions and out-of-town for up to a week at a time

**Essential Functions**

* Complete Phase I and Phase II archaeological surveys (or “Class III” surveys) for Section 106 compliance
* Prepare and submit FCC Form 620s and 621s for proposed communications tower sites
* Coordinate and correspond with SHPOs and Native American tribes on Section 106 projects
* Manage client projects to include correspondence to clients, problem resolution, and final reports to meet required deadlines
* Manage Archaeologist(s) and/or other cultural resources personnel
* Manage curation laboratory

**Physical Demands**

While performing the duties of this job, the employee is regularly required to be at site locations both on the ground and on building roof tops, sit, stand, walk, use both hands, and reach and raise items above the head, use fingers to feel and handle, talk and hear. While performing the duties of this job, the employee frequently is required to stoop, kneel and crouch, lift weight or exert a force up to a maximum of 25 pounds.

**Work Environment**

Approximately 25% performed in an external environment, on-site, outdoors, exposed to the elements of nature working under normal construction conditions. Approximately 75% performed in climate-controlled internal office environment working under normal office conditions

**To apply, please visit**[**tepgroup.net/careers**](http://tepgroup.net/careers)